



Vehicle Services Bureau

Level 1 Vehicle/OHV Identification Number Inspection

MVD Use Only

P.O. Box 201431, 302 N Roberts, Helena, MT 59620-1431 Phone (406) 444-3661 Fax (406) 444-0116 • mvdtitleinfo@mt.gov

This inspection form is needed for authenticating a vehicle's identification number for the purpose of titling the vehicle. This form is used for: Break/Bond Title Application, state assigned VIN and any vehicle coming from outside the United States. This inspection may be requested by any county or the Motor Vehicle Division for any reason for verification of the vehicle.

** Section 1: Must Be Completed by the Applicant **

License Plate Number		Expiration Date		State of Registration	
Owner/Applicant Name					
Address			City		State
Zip Code					

** Section 2: Must Be Completed by the Inspecting Officer **

Year	Make/Manufacturer	Model	Color	Body Style	Length
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Vehicle/OHV Identification No:

The vehicle has (check one): an odometer a kilometer
 (check one) five six digits Odometer/Kilometer Reading:

Step 1: Describe where the vehicle/OHV identification number was located:

Step 2: List what **Identifiers** you found (Public VIN, federal standards, firewall, NHTSA, etc.):

I certify that I have physically inspected this vehicle/OHV and determined that the information provided is correct.
Remarks (use reverse side if more space is needed):

Signature of Inspector		Date	Badge Number (if applicable)
Printed Name of Inspector		Law Enforcement Department or Agency	State



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This inspection form is used when completing a Vehicle Identification Inspection. The following instruction will outline how to complete this form correctly.

- Section 1 must be completed by the applicant. The form allows for electronic input of information and it is highly recommended that this be used. If a box has no information you must indicate N/A in that box.
- The applicant must have a clear picture of the public VIN, found on the driver's side of the dash, viewable from the outside through the vehicle windshield. They must also have a clear picture of the Federal Standards Label found in the driver's door area. These pictures must be printed and attached to this form. The pictures may be printed on normal paper if the image is readable.
- Section 2 must be completed by the inspection officer. A Stage 1 inspection can be completed by any law enforcement officer. All fields must be filled in with the correct information and must be legible. If a mistake is made, the form must be discarded and a new form used. If a field has no information, it must indicate N/A in that box.
- Year Make/Manufacturer, Model, Color, Body Style must be completed for all vehicles being inspected. Length is used for a trailer that is being inspected.
- The odometer section must be filled out completely.
- Step 1: Describe where the identification number is located. Example: "located on the driver's side dash visible through the windshield" or "under the hood on the emissions label affixed to the radiator core support", etc.
- Step 2: The identifiers must be listed in the appropriate section. Identifiers will be what the VIN was located on. Example: public VIN under windshield, federal label on driver's door, emission label under the hood, stamped into firewall, etc.
- Any other remarks about the inspect need to be listed in the Remarks section.

The inspector must sign and print their name as well as list the date, agency, state and badge number. The inspection needs to be legible. Forms which are not complete, inaccurate, or unreadable will be rejected.